



Date: Tuesday, October 21 at 6:00pm

Location: New School at Coal Harbour at Lord Roberts Annex Site and Virtual (Zoom) Meeting

Facilitator: Lindsey Angell

Attendees: Pam Sherwood, Kate Busby, Pablo Sant, Stephanie Kromschroder, Fereshte Zabihian, Golnaz Gorjipour, Mohammad Vatanchinad, Sarah Dunbar

1. Call to Order, Welcome, and Land Acknowledgment

2. Approval of Minutes from Last Meeting

3. Business Arising from Last Meeting:

a. Welcome VSB Project Office Representative Jessie Gresley-Jones (Executive Director Facilities)

b. Brief Q&A and Impact Conversation

1. Question responses will be posted on the Coal Harbour School PAC website FAQ.
2. Additional questions can be sent to the PAC email.
3. VSB suggests emailing Deputy City Manager Armin_Amrolia@vancouver.ca and City Manager Donny Van Dyk city.manager@vancouver.ca concerns about timelines and other impacts to the City of Vancouver.

4. Reports:

a. Principal – Riley McMitchell & Teacher Update – Shannon Mills

- School is working with the Coal Harbour Community Centre to provide programming at lunch hour in the new school year.
- Report Cards will be distributed in digital format on Spaces EDU this year.
- Teachers thanked PAC for pumpkins delivered to each classroom.

c. Treasurer – Lindsey Angell for Kate Harrison

- No new updates. Continuing the monitor approved budget.

d. Fundraising – Joann Hung

- Direct Appeal campaign is currently ongoing and ending on October 31st, 2025. Posters have been placed around the school and handbills will go out to students this week. This is our biggest fundraiser of the year and all donations support our students.
- Gaming grant based on enrollment numbers from previous year, therefore less funds are available for increased school size. This makes our direct appeal fundraiser especially important due to grants based on 2024-2025 school year's numbers.



e. Pizza Day - Sarah Dunbar

- First Pizza Day completed on September 17, 2025. Classrooms located at Lord Roberts Main School are able to participate in Pizza Day fundraising and pizza will be delivered directly to their classrooms.
- Next Pizza day is October 31, 2025.
- Orders close at the end of day Monday, before Friday Pizza Day. Orders can be made in advance on Munch-a-lunch up until Christmas.

f. Communication Updates - O'Neil Warner

- Looking for classroom representatives for each division to monitor Signal Chat. Chats will serve as communication channels to parents on upcoming events and emergencies. Please let us know if you are interested in volunteering for your child's classroom.
- Reminder to complete email sign up for PAC newsletter to stay informed.

g. New Coal Harbour School – Kate Busby/Stefanie Kromschroder

- Please see VSB question responses located on the Coal Harbour School PAC website FAQ.

6. Reminders / Upcoming Events:

- a. Next PAC meeting – Tuesday, November 18th, 2025 at 6:30pm
- b. Deadline to sign up for PAC Newsletter October 21, 2025.
- c. Pro-D Day October 24th, 2025.
- d. Photo Retake Day – November 6th, 2025. Resource Teacher at Main school will walk up students for retakes.
- e. Reminder School is closed on November 11th, 2025.

7. Adjourn