Seaside Elementary cəwás Ch'elxwá7elch Skwuláwtxw
Parent Advisory Council (PAC)

Meeting Minutes

Date: Tuesday, October 27, 2026 at 6:30pm

Location: Seaside Elementary Multi-Purpose Room and Virtual (Zoom) Meeting

Facilitator: Lindsey Angell

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1. Call to Order, Welcome and Land Acknowledgment

2. Approval of Agenda

3. Approval of Minutes from Last Meeting

4. Reports:

a. Principal – Riley McMitchell

- Cross Country season is now completed. Thank you to the volunteers for supporting our first season.
- Basketball will be commencing soon for the intermediate ages
- Halloween Parade on Friday. Will be outdoors unless heavy rain is noted. Reminder to parents if they choose to share treats at school that they are store bought for teachers to review labels for allergies. Please note costumes must be school appropriate and no masks/weapons.
- Releasing school fees next week to parents. We do have a hardship policy in place if unable to pay fees. Please reach out to Riley if needed.
- Teacher conferences have been completed last week and teachers appreciated the conversations with parents.
- Round two for working on school logo is in progress. Will have submissions from students and the selected logo will work closely with an Indigenous Artist.
- School walk through completed with the director of Lunch Lab. Will be starting with two divisions this fall and expanding to 2 additional divisions in the new year. Will plan for a full program for the upcoming school year.

b. Teacher – Ms. Ali Div 8 Grade 1/2

- Unable to make it today due to illness.
- Shared quotes from the class on positive notes about Ms. Ali

c. Treasurer – Kate Harrison

- Receiving gaming grant from BC Government.
- No school expenditures noted yet
- Statement of Operations Shared

d. Fundraising – Joann Hung

- Direct Appeal is doing well. We are currently at 90% of funds raised at just over $8,126.
- Thank you for all the donated and last day to donate is Friday, October 30th.
- Three upcoming Holiday fundraisers which include:
  - Arts Cards by Kids
  - Holiday Plant Sale by Growing Smiles
  - Purdy's Chocolates
- Deadline for ordering is November 18th, 2026. Pick up for items will be on December 4th, 2026.
- Reminder that upcoming fundraiser for the White Caps games is this Saturday, November 1st

e. Hot Lunch Program– Cathy Fan

- Thank you to all the volunteers, Riley and student lunch monitors on the first few days of hot lunch this month.
- Averaging 90 orders on Tuesdays and 70 orders on Thursdays which is covering our minimum requirement fee.
- Have been receiving positive reviews but understand kids all have different tastes.
- November 12th there is a Division 1-4 field trip. If you ordered, you can cancel your order and receive a credit for future use.
- Order deadline is always the Wednesday prior at 11:59pm
- Request for side dishes and a few new dishes have been added to the list.
- Will review how two days per week run in the first half of the year before review of adding additional days.
- Pizza day deadline is always Sunday prior at 11:59pm
- Next Pizza day is this Friday on October 30th.
- Thank you also to all the volunteers for Pizza days.
- Reminder Pizza Days are a fundraiser but we want to ensure all kids can be included. Please reach out to Riley is having hardship towards the fundraiser.

f. DPAC updates – Lindsey Angell

- Newly formed this year.
- Survey to review childminding within the school district has recently been sent. DPAC is gathering information to take action for future numbers.
- Survey link will be shared in the Signal groups to participate.

g. Walking School Bus – Lindsey Angell

- In process of hiring on-call leaders so there is ongoing coverage and decrease of cancelled walks.

- If you would like to join the waitlist for the walking school bus, you can email Ashleigh Medlam at ashleigh@scyofbc.org

6. New Business

A. Volunteer Call:
- Social Committee for upcoming Winter event and future events
- Fundraising Committee to assist with Grade 7 graduation events (i.e. graduation ceremony, camp, year end field trip, graduation hoodies)

B. Questions Period:
- Request to see more details on what things the PAC funds from the Direct Appeal.
- Reviewing the plan to recover gym equipment placed on the glass roof safely.
- Building facility is reviewing fob detector in the Kindergarten area.
- Review of security of entrances during the school day and access is only available by the office.
- Query regarding upcoming change of darker mornings, will there be additional lights in the morning when kids come onto the playground.
- Concerns on playground equipment and safety have been noted. Looking at building a safety committee on the PAC to assist with advocating these concerns. Two volunteers have come forward to assist on starting the committee.
- Playground expectations will be added to the month end newsletter shared by Riley.
- Request to review playground updates from the Parks Board. Please bring them forward to the safety committee on the PAC to consolidate and review with our contacts.
- Query regarding paid school activities within the school. This is dependent on teacher volunteers to assist. Also being thoughtful of rolling out activities throughout the year to not overwhelm students all at the same time.
- Team Athletics within our school are currently for Grade 4 and up. These are arranged by the District and run by Teacher Volunteers.

C. Thank you:
a. Thank you to Kate Harrison for decorating the school for Halloween
b. Thank you to Cynthia Leong for pumpkin donation to each division
c. Thank you to Fereshte for creating a document regarding fun activities to attend throughout the neighbourhood.

7. Reminders / Upcoming Events:

a. Halloween Parade – Friday, October 30th art 9:30am (Circular Pathway in Park)

b. Photo Retake Day – Friday, November 5th

c. Remembrance Day (No School) – Wednesday, November 11th

d. Pro-D Day (No School) – Friday, November 20th

f. Next PAC Meeting – Tuesday, November 24th at 6:30pm

8. Adjourn