

Meeting Minutes

Date: Tuesday, September 22, 2026 at 6:30pm

Location: Seaside Elementary Multi-Purpose Room and Virtual (Zoom) Meeting

Facilitator: Lindsey Angell

1. Call to Order, Welcome back to school, and Land Acknowledgment

2. Approval of Agenda

3. Approval of Minutes from Last Meeting

4. Live Volunteer Recruitment and Committee Review

5. Reports:

a. Principal – Riley McMitchell

- Grade 1-7 received an agenda for the new school year. Please review the first few pages for information on the upcoming school year and our school's code of conduct.
- Thank for fundraising for outdoor play equipment for the school. Kids have been using all the new equipment throughout the day.
- Seaside will be creating sports teams including cross country and basketball.
- Building activities for kids at the intermediate level during lunch time include games in the multi-purpose room and open gym time. Beginner levels have been utilizing the playground and outdoor park space.
- Outdoor supervision on the playground includes four supervision aids as well as support staff. All staff are assigned to a quadrant outdoors and exits of the parks.
- Have asked the playground contractor to paint some games on the area to assist additional play.
- Children in grades 4-7 received information on foundation skills assessments. These will be done in October with some exemptions to students. If you have additional questions, please reach out Riley for more information.
- Will be reviewing the railing in front of the kindergarten classrooms to ensure safety of the students.
- Monday, September 28th is Orange Shirt Day. The school will hold an assembly and will tie ribbons around the park. Children are welcome to wear Orange on this day.
- Terry Fox Run will be done on Tuesday, September 29th. Parent volunteers are welcome to assist.

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Web: <https://www.vsb.bc.ca/seaside/parent-advisory-council>

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b. Teacher – Shannon Mills Div 11-K

- Very grateful for the new space and learning new ways to ensure the children's safety on site.
- Teachers are requesting visual journals to be donated by the PAC again this year to use for the current school year.

c. Treasurer – Kate Harrison

- Have created a budget for the new school year and hoping to raise a total of \$26,000 in revenue to assist with supplies and activities for the children donated by the PAC
- Looking to include a special expenditure for pinnies for our new school.

MOTION: Opening of a New PAC Bank Account

Be it resolved that the school parent advisory council authorize the opening of a new bank account in the name of the Seaside PAC at Vancity including a discretionary chequing account, a gaming grant chequing account, a Visa credit card account, and an investment account for a cashable term deposit.

Be it further resolved that the following PAC officers be authorized as signing officers on the account:

- Kate Harrison (Treasurer).
- Lindsey Angell (Chair).
- Sarah Dunbar (Co-Chair).
- Jenna O'Neill (Secretary).

Be it further resolved that any two authorized signing officers be required to approve or sign cheques, withdrawals, electronic transfers, or other transactions from the account

Be it further resolved that Kate Harrison (Treasurer) be named the controlling person and be authorized to complete the necessary banking documents and provide any required identification, resolutions, and supporting documentation to establish the account.

MOTION WAS APPROVED

d. Fundraising – Joann Hung

- Review of fundraising plan for the school year. The PAC fundraises to help provide field trips and supplies to help enrich our children's time in school.
- Fundraising in the Fall season will include Mable's labels, Whitecaps games, Direct Appeal (tax receipt available), Purdy's chocolates, poinsettias and art cards.
- Fundraising in the new year will include Canadian's baseball game, peaked pies, spring raffle and more.

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- Fundraising understands we have a new cohort of grade 7 that requires fundraising for additional events. If you are interested in supporting, please let Joann know as a committee will be created.

e. Hot Lunch Program– Cathy Fan

- Will be starting a hot lunch program on Tuesday and Thursdays starting in October after Thanksgiving.
- Looking for volunteers on Thursdays to help have the program run on both days. Please reach out to Cathy to help with supporting the hot lunch program.
- Our vendor will be Foodie Kids based out of North Vancouver. Will provide 25 options of hot lunches available for parents to purchase.
- This will be service provided to the school and not a fundraiser for the PAC.
- Ordering will be done through Munch-a-lunch program. Please note there is a new website from the previous years.

f. Pizza Days – Sarah Dunbar

- Will be offering two pizza days a month as a fundraiser for the PAC.
- Pizza days will fall on a Friday with the first pizza day will be on October 16th.
- Ordering will be on the Munch-a-lunch program and ordering will be released in three sections of the school year.
 - The first section will be for October 16th, 2026 to winter break.
 - The second section will be for January 2027 to March break.
 - The third section will be after March break to the end of the school year.
- Communication will be sent out on ordering dates and deadlines for ordering.
- Reminder that anyone who participated in the last sushi day which was canceled last year, that all credits have been applied to your munch-a-lunch account when you sign in this year. If there is an error in your credits, please reach out to Sarah.

g. Walking School Bus – Lindsey Angell

- Meeting for participants today and tomorrow for additional information.
- Thank you to the Society for Children and Youth BC in helping run the program and making the commute for children safe.

6. New Business

a. Open hours in the Library for families on Monday to Wednesday from 3:00 to 3:30pm for parents to come in with their children. Please review Riley's weekly update for additional details.

b. Entrepreneurship program for intermediate children will be running again this year. If interested, please reach out to your child's teacher for information and opportunity to volunteer.

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7. Reminders / Upcoming Events:

- a. Welcome to Seaside Event - Thursday, September 24th
- b. Orange Shirt Day – Monday, September 28th
- c. Terry Fox Run – Tuesday, September 29th
- d. No school on Wednesday, September 30th
- e. No school on Monday, October 12th
- f. Next PAC Meeting – Tuesday, October 27th

8. Adjourn

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