

Lord Roberts Annex School Parent Advisory Council

Meeting Agenda – Wednesday, December 16, 2020 at 18:30

Meeting Facilitator: David Macdonald

Attendees:

- David Macdonald (Chair)
- Karla Sidhu (Vice Chair)
- Ray Wang (Treasurer)
- Nicole Lascelles (Fundraising)
- Enwei Chu (Communications)
- Michael Shui (Playground)
- Asha Padmanabhan (Past Chair)
- Elyssa Derban (Vice Principal)
- Shelagh Maguire (Teacher)
- Amanda Rozak
- Briana Rayner
- Cathy and Mike Ventresca

1. Call to Order, Welcome, and Acknowledgment of Territory

18:31

2. Additions and Approval of Agenda

M/S/C

3. Approval of Minutes from October 2020 meeting

M/S/C

4. Business Arising from Last Meeting

- a. Saleema Noon presentation (morning of January 21) – Karla
 - Confirmed that 30 access to online materials will be available to families
- b. Direct Appeal – Cathy and Mike
 - Shared the draft of direct appeal poster. It includes the school wish list, fundraising goal (with dates), and simple instructions of how to donate
 - Donations can be made to Roberts Annex PAC on the SchoolCashOnline website. Tax receipts issued for donations of \$20 or more
 - Ray will check regularly with Andrea for donation updates so that we can keep the progress meter up-to-date
 - Planning to launch right after January PAC meeting and run for one month
 - Will have a final draft of flyer to share at next PAC meeting
 - Planning to send email out to families and put up flyers at the school
 - Elyssa offered to send materials to print at the internal VSB print shop
- c. Silent Auction – Briana
 - \$1370 raised
 - All prize items have been delivered
 - Next year, it would be good to have a few other volunteers

- Thank you, Briana, for all your amazing work running the auction!

5. Reports

a. Vice-Principal – Elyssa

- Update on PAC-funded technology initiative
 - iPads and covers ordered
 - Teachers have been making use of a 60-day free trial of Boardmaker. Planning to order if trial is successful
- Rainbow Day was a lot of fun and there were many interpretations of the theme
- Coal Harbor School meeting was well attended. If you have questions, contact Elyssa
- In lieu of the traditional holiday morning sing-alongs, the students have been singing with their learning groups in the undercover area. People in the park have been enjoying it too!
- The playground spider web netting was replaced
- The COVID-19 testing kits have been delivered. If a student exhibits symptoms at school, they will be sent home with instructions and a kit. The test is to be administered at home. Then, an adult would walk the kit to the testing center, bypass the line, and drop off the kit.

b. Fundraising – Nicole

- Community support for the winter fundraisers has been amazing. Thank you to everyone who participated!
- Total profit for the season (including plant sales, chocolate sales, and silent auction) was over \$3000
- Thank you, Nicole, for working so hard and running the plant and chocolate sales!

c. Budget – Ray

- Doing really well thanks to all the fundraising
- G&F Financial Group donated \$500 to the PAC

6. New Business

a. Option 4 Group – David

- Some Option 4 families have created a Facebook group and a Slack group in order to support each other. Please see the [attached file](#) for more information.

b. Holiday Community Events– David

- Some local holiday events:
 - Photos with (cutout) Santa at COBS Bread on Davie St (bring your own camera)
 - G&F Financial Group Gingerbread House Contest
<https://www.facebook.com/pages/category/Financial->

[Service/GF-Financial-Group-801939156620217](#) For local
online shopping: <https://www.not-amazon.ca>

7. Informational Items

a. Communication to parents

- School website:
<https://www.vsb.bc.ca/schools/roberts-annex/Families/Parent-Advisory-Council/Pages/default.aspx>
- Facebook page: *Lord Roberts Annex Parent Advisory Council*
- Parent board: Located by the entrance to the gym
- Email address: lordrobertsannexpac@gmail.com



8. Next Meeting: January 20, 2020 at 18:30

9. Adjourn
19:10