

Lord Roberts Annex School Parent Advisory Council Meeting Minutes –Wednesday, November 20, 2019 at 18:30

Meeting Facilitator: Asha Padmanabhan

Meeting Notes: Karla Sidhu

Participants:

Asha Padmanabhan- Chair

Ray Wang- Treasurer

Nur Wilson- Treasurer

Shannon MacDougal- Treasurer

Nicole Lascelles- Fundraising Coordinator

Adrienne Stewardson- Vice Principal

Jodi Evans- Teacher

Karla Sidhu- Vice Chair

Daniela Martin- Hot Lunch Coordinator

Jeremy Wilson

Michael Shui- Playground Coordinator

Kristal Vinas

1. Call to Order, Welcome and Acknowledgment of Territory - 6:35 p.m.
2. Additions and Approval of Agenda
M/S/C
3. Approval of Minutes from September 2019 meeting with the following amendment to item 6.b.:
A family at the school owns Roasters Hot Sauce. They are interested in starting up an ongoing fundraiser for the PAC. Discussion followed about supporting the business owners within our school community. *Janine and Daniela will compose an email and flyer to send out to the Annex families to encourage everyone to support our local businesses and to see if there are other entrepreneurs interested in supporting the school.*

M/S/C

4. Business arising from last meeting:
 - a. Halloween – Nicole
 - A lot of people helped out at the last minute and everything went smoothly.
 - Teachers requested that the pumpkin patch be set up the week before Halloween so that the students can use the pumpkins in class for math, writing, or art lessons. Discussion followed: Does each child need a pumpkin? Maybe a few per class would suffice?
 - b. Ongoing Fundraising – Kristal
 - Kristal makes jewellery and is interested in donating pieces for a silent auction at the next movie night
5. Reports
 - a. Budget – Shannon/Ray
 - Everything is running as expected
 - There was a processing error at the bank. A cheque the PAC wrote to the school for the teachers' discretionary fund cleared as \$22 instead of \$2200. This is being rectified.
 - Our decorating budget is almost depleted
 - The RBC grant for the December movie night was approved
 - The PAC is going to use Slack to keep a record of raffle details including copies of gaming license applications and numbers
 - b. Vice Principal – Adrienne
 - Some technology has been purchased. There is one more projector to buy and then each classroom will be equipped with one. The Annex now has 20 useable ipads

- The staff discussed robotics, as it is a part of the curriculum. They bought six Dash & Dot robots, which are appropriate for children aged five to ten. The staff ordered some of the available accessories to sample and will place a larger order once they've decided which are the most useful. So far, the school is under budget.
- Skating has started and is going really well. Many parents and guardians are volunteering to accompany the classes

c. Fundraising – Nicole

- The plant sale was slow to start, but there were many last-minute orders
- The chocolates sale has just begun. We are already one third of the way to our fundraising goal

6. New Business

a. Inclusive Holiday Celebrations – Adrienne

- We all need to be cognisant of the diversity within our school. Everyone has the right to feel valued, represented, and welcomed when they walk into the building
- Adrienne would like to pick several celebrations from different cultures for the school to focus on throughout the school year
- Adrienne will head up Lunar New Year celebrations
- The staff will discuss the issue and provide the PAC with some direction (as the PAC usually decorates for the holidays)
- Shannon mentioned that Inclusivity is on one of the PAC's Three Pillars
- Adrienne is looking for feedback and advice from the wider parent community – Please let her know which celebrations are important to your family.

b. Motion to officially vote in Daniela Martin as our Hot Lunch Coordinator – Asha M/S/C – Thank you Daniela for having already done this job since September!

c. C'est Mon Café Hot Lunch – Daniela

- There has been a lot of positive feedback from families
- Pizza Day sales don't appear to be affected by the addition of the second hot lunch (many families are ordering the two-slice pizza combo)
- Reminder to families to double check their children's division numbers on the order forms
- Daniela will follow up with Eric from C'est Mon Café about transferring the profits to the PAC

d. General Discussion

- We talked about a possible re-gifting silent auction after the holidays
- The PAC will send an email to Andrea with calendar updates for the new year (pizza days and other events)

7. Informational Items

Communication with parents

School website:

<http://go.vsb.bc.ca/schools/roberts-anx/Parents/PAC/Pages/default.aspx>

Facebook page: Lord Roberts Annex Parent Advisory Council

Parent board: Located in the library

Email address: lordrobertsannexpac@gmail.com



Next Meeting: December 18, 2019 at 6:00 p.m. – Celebration!

Adjourn – 7:40p.m.