

# Lord Roberts Annex School Parent Advisory Council

## Meeting Agenda – Wednesday, November 18, 2020 at 18:30

Meeting Facilitator: David Macdonald

Meeting Notes: Asha Padmanabhan

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### Attendees:

- David Macdonald (Chair)
- Karla Sidhu (Vice Chair)
- Ray Wang (Treasurer)
- Nur Wilson (Treasurer)
- Nicole Lascelles (Fundraising)
- Enwei Chu (Communications)
- Asha Padmanabhan (Past Chair)
- Elyssa Derban (Vice Principal)
- Hanna Wharton (Teacher)
- Briana Rayner
- Cathy and Mike
- Alice
- Daniela Martins (Hot Lunch)
- Suren Martin

1. Call to Order, Welcome, and Acknowledgment of Territory
  - 18:31
2. Additions and Approval of Agenda
  - M/S/C
3. Approval of Minutes from October 2020 meeting
  - M/S/C
4. Business arising from last meeting:
  - a. Saleema Noon presentation (morning of January 21) – Karla
    - \$370 – got a good deal because we chose to have the parent presentation in the morning. Begin with virtual parent presentation, then K/1, then 2/3. We may be provided with online access to the materials for a month.
  - b. Dietician booked (November 26 at 6:30pm) – Karla
    - It will be about an hour and the presenter will stay later to answer questions. The zoom link will be sent out closer to the date.
  - c. Direct appeal – Cathy & Mike
    - From the last meeting, the plan was to go to teachers and get wish list. And we got a great list! Since there's the Silent Auction and the Purdy's Fundraiser for November and December, we will wait until around February.
    - We should remember to put our wish list up on the board outside.
  - d. Virtual silent auction – Briana
    - We have a variety of items. The WestEnd journal will promote it for us. Briana asked us to promote with family and friends as we

can ship items many of the items. Elyssa offered “being principal for the day!” to be put up for auction!

- Open on Nov 24<sup>th</sup> and end on Dec 1<sup>st</sup>.

## 5. Reports:

### a. Budget – Ray

- C’est Mon Café sent the cheque from last year, but it gets recorded this year because we only report when items enter the bank.
- Ray would like to amend the budget to reflect the actual cost of Saleema Noon.

**Motion: To approve Saleema Noon for \$367.50.**

**M/S/C**

- We have the ability to make payments now by etransfer – still need two people to make the authorization.
- FYI: BC has a grant for any child ages 6-8, if you have an RESP, you can get a grant of \$1500. You don’t have to make a contribution and can only apply during this age range.
- Gaming Grant Summary Report (for 2019-2020) is due at the end of this month. Ray and Nur will work on it.
- Question: Can some of the Direct Appeal items be covered from our budget to be purchased right away so students can use them as soon as possible? We will recoup this money later via the Direct Appeal.
  - Five iPads ≈ 3000
  - Boardmaker license ≈ 300
  - Technology Fund ≈ 500

**Motion: To approve the five iPads, Boardmaker license, and Technology Fund for a total of \$3800.**

**M/S/C**

### b. Vice Principal – Elyssa

- Big Shake Out was very successful. Got out in a reasonable amount of time. It was good to walk through all the rules.
- Halloween parade: Very cute with kids dancing around a tree.
- Parent teacher meetings held last week and hopefully everyone had a chance to meet with their children’s teachers. There will be more opportunities throughout the year. If you have any questions about communicating classroom learning- ask your child’s teacher.
- Remembrance Day assembly went well. Looking into setting up more people allowed to Zoom in for next assembly.
- VCH picked a set of schools close to St Paul’s. Each of these school will be sent 5 swish and gargle COVID-19 testing kits. If a student needs to be sent home, the family can take a test, complete it at

home, and walk the kit over when they're done. The benefit is that the family wouldn't need to wait in line.

- PHO guidelines: Spent a day renewing our understanding of the rules. There haven't been a lot of people this past week and when present, the parents have been distanced. The rain has been helping with this too!
- Playground looking good with new wood chips and retaining walls.
- We have been approved for \$5000 for extra seating. The work will be starting in the spring. Need to consult with Michael to make sure that the seating doesn't go in a spot where the donor has plans.
- FYI: The school Code of conduct needs to be reviewed. There are some items that need to stay on because of Province or District guidelines. The staff has been working to create a key addition to the code of conduct that is based on First People's Principals. A Circle of Courage is divided into four sections with each section being represented by an animal with specific qualities. This will be used to guide the students' social and emotional growth.

c. Fundraising – Nicole

- Plant sale did really well. Sold more than \$1500 plants and made almost \$600.
- Purdy's fundraiser is up and running.

6. New Business

a. None

7. Informational Items

a. Communication to parents

- School website:  
<http://go.vsb.bc.ca/schools/roberts-annx/Parents/PAC/Pages/default.aspx>
- Facebook page: *Lord Roberts Annex Parent Advisory Council*
- Parent board: Located by the entrance to the gym
- Email address: [lordrobertsannexpac@gmail.com](mailto:lordrobertsannexpac@gmail.com)



8. Next Meeting: December 16, 2020 at 6:30\* pm

\* This meeting was originally scheduled to begin earlier. Please note that 6:30 is the correct start time.

9. Adjourn

- M/S/C at 19:30