

Interested in getting involved with the PAC and don't know how?

Captain Cook Parent Advisory Council (PAC)

As a parent or guardian of a Cook student, you are automatically a member of the Parent Advisory Council (PAC). All parents have a vote at the PAC meetings. An elected executive runs the business of the PAC. The elections for this year's PAC will be at the PAC AGM on Tuesday, October 6th at 7:00 pm in the School Library. The positions that will be up for election are:

Chairperson: The chairperson coordinates Parent Advisory Council affairs in cooperation with other executive members. The chairperson makes a sincere effort to understand local conditions in the school and community, and maintains a spirit of loyalty, cooperation and friendliness among the executive and general membership. The chairperson also oversees the business of the PAC. He or She chairs the monthly meetings and they are the primary contact for the PAC for the parents, the school administration and external contacts.

Vice-Chair: The vice-chair assists the chairperson in overseeing the business of the PAC. The vice-chair usually is in the position of taking over the role as Chairperson and learns the duties and responsibilities of the Chairperson in order to preside at meetings in her or his absence.

Treasurer: The Treasurer maintains the financial accounts of the PAC and oversees the banking. He or she also presents a report of finances at each meeting, and an annual report at the AGM. It is also the job of the treasurer to submit annual spending reports to external agencies.

Secretary: The Secretary records the minutes of the monthly meetings and emails a copy to all members of the executive so it may be posted on the PAC bulletin board.

Member At Large: This member is available to help in a lesser capacity with organizing various campaigns and is a good starting point for individuals who have limited time available or who want to learn more about how the PAC Executive works before taking on a position with greater responsibility.

We are looking for parents to take over (with guidance) some of these fundraisers as well as some parents who can help out. If we can't get anyone to help with organizing these events, they will have to be cancelled because the outgoing PAC's availability has changed from that of previous years. Please take some time to look over the list below and see if there are any events that you would be interested in volunteering for or possibly chairing. These jobs typically take anywhere from half an hour to an hour each time, depending on the fundraiser and number of volunteers available.

We don't want to have to cancel any events, but it is a real possibility if nobody steps forward. Please note: you do not need to sit on the Executive to be an active part of the PAC.