

Selkirk Annex Elementary School
Code of Conduct



(Date Reviewed June 19, 2024)

All student codes of conduct are created in alignment with VSB [AP 350-District Code of Conduct](#).

Statement of Purpose

- Uphold a safe, inclusive, equitable, welcoming, nurturing, and healthy school environment
- Promote clear behavioural expectations of respectful and responsible citizenship that lead to a culture of safety, caring and respect amongst everyone in the school and programs and at all school-events and activities
- Inform students and parents that the School Code of Conduct applies at school, during school-organized or sponsored activities, on school buses, and any behaviour even if outside of school or school hours, (including on-line behaviour), that negatively impacts the safe, caring, or orderly environment of the school, and/or student learning

Conduct Expectations

- **Acceptable Conduct**
 - Respecting self, others, and the school
 - Contributing to a safe, caring, positive, inclusive, and peaceful environment
 - Seeking to prevent violence and potentially violent situations, and demonstrating their social responsibility by reporting such situations

At Selkirk Annex School, doing the ‘right thing’ means:

- Taking care of ourselves
- Taking care of each other
- Taking care of our community

TAKING CARE OF OURSELVES	TAKING CARE OF OTHERS	TAKING CARE OF OUR COMMUNITY
<u>Acceptable Behaviors</u> <ul style="list-style-type: none"> • Make safe/responsible decisions • Practice healthy habits • Follow school and classroom expectations • Use appropriate words to express feelings and to solve problems peacefully • Do your best to be a good learner • Be organized and prepared for school 	<u>Acceptable Behaviours</u> <ul style="list-style-type: none"> • Be inclusive, welcoming • Treat others as you want to be treated • Stand up for injustice-report behaviour that is unsafe, disrespectful, bullying • Care about the feelings of others and help others who are hurt or need help • Treat all guests with respect by listening, following directions • Avoid bringing nut products to school 	<u>Acceptable Behaviours</u> <ul style="list-style-type: none"> • Be proud of our school grounds/buildings by helping to keep them clean • Treat all school equipment and materials with care • Respect public and private property while on field trips • Reduce, re-use, recycle • Observe street signs and parking regulations around the school

• **Unacceptable Conduct**

“Students shall not discriminate against others on the basis of the race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability, or for any other reason set out in the Human Rights Code of British Columbia, nor shall a student publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the basis of any such grounds.” **Racism and discrimination will not be tolerated in our school.**

TAKING CARE OF OURSELVES	TAKING CARE OF OTHERS	TAKING CARE OF OUR COMMUNITY
<u>Unacceptable Behaviours</u> <ul style="list-style-type: none"> • Acts that put yourself or others in danger • Leaving school grounds without permission • Bringing weapons, dangerous objects to school • Stealing, lying, cheating, swearing • Incomplete homework assignments • Uncooperative behaviour - backtalk, not listening or following directions from staff members 	<u>Unacceptable Behaviours</u> <ul style="list-style-type: none"> • Acts of bullying, intimidation, harassment, exclusion, discrimination • Threats in person, writing or internet • Physical aggression, violence • Offensive/rude language or Behaviour including name-calling • Encouraging or pressuring others to break school rules • Spreading gossip or rumours 	<u>Unacceptable Behaviours</u> <ul style="list-style-type: none"> • Willful damage to property and disrespect for the environment • Vandalism, graffiti, littering • Not cleaning up after yourself • Use of wheels (scooters, bikes, skateboards, inline skates) on school property between 8:00 am and 4:00 pm

Note: Behaviours (both acceptable and unacceptable) cited in the code of conduct are examples only and not an all-inclusive list.

- **Retaliation Prevention**

- All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

Consequences

Disciplinary action, wherever possible, is restorative rather than merely punitive. The school will treat seriously any behaviour that discriminates based on race, colour, ancestry, place of origin, religion, marital status, physical or mental disability, sex, or sexual orientation.

Repetitive or severe unacceptable behaviour may result in increased severity of subsequent disciplinary action. The age and maturity of students are considered when determining appropriate consequences.

Special considerations may apply to students with diverse needs if these students are unable to comply with a code of conduct due to having a disability/challenge of an intellectual, physical, sensory, emotional, or behavioural nature.

Initial, minor infractions:

- discussion with a staff member
- identify the problem and possible solutions
- logical consequences such as garbage duty for littering, letter of apology for hurting someone's feelings.

Repeated misbehaviour:

- identify problem and possible solutions
- loss of privileges (time spent after school, removal of possessions, attendance in Solution Room)
- notification to classroom teacher
- notification to parents in some cases

Serious Issues or Lack of Improvement:

- identify problem and possible solutions
- discussion with school staff
- parents informed
- in school/out of school suspension
- safety and support plan may be created

The principal or designate has a responsibility to inform other parties of serious breaches of the code of conduct. These parties may include staff, parent(s) of student offender(s), parent(s) of student victim(s), school district officials, police and/or other agencies, as required by law and/or all parents.

- **Rising Expectations**

Students are expected to learn and mature as they move through successive grades, and as such the expectations progress towards increasing personal responsibility and self-discipline, as well as increasing consequences for inappropriate conduct/unacceptable behavior.

- **Suspensions**

In accordance with the School Act, Sec. 85 (2) (ii) and (d), the Board authorizes the principal or designate of any school in the district to suspend a student from attendance at school for up to five days.

Suspensions may be for the following reasons:

- a) because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board;
- b) because the behaviour of the student breaches the District Code of Conduct or other policy and/or has a harmful effect on others or the learning environment of the school;
- c) because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per [District Student Code of Conduct, AP 350](#). As per AP 350 7.7 an educational program must be provided.

As outlined in the District Code of Conduct, effective July 1, 2024,

Personal Digital Device Usage

To foster a safe and focused learning environment for students, the use of personal digital devices, that distract from learning, such as cell phones, tablets and electronic devices, are restricted during school hours and on school property. Educators and school staff will continue to model digital citizenship in the classroom and avoid the use of personal digital devices for non-instructional purposes.

Personal digital devices are restricted for the instructional day. This includes class time, recess and lunch during school hours of 9:00am to 3:00pm. Personal digital devices must be turned off or placed on silent mode and out of sight for the entire school day.

The use of personal devices is permitted under the following circumstances:

- For educational purposes, as directed by the educator in the classroom.
- For health and medical purposes as outlined in an Individual Education Plan or Student Safety Plan.
- To support special or diverse educational needs, such as assistive technology related to Individual Education Plans or Student Support Plans.

The expectation is that students will follow the direction of the educators. Students who repeatedly do not follow the personal digital device policy may be asked to store their personal digital devices with an administrator for the remainder of the day.

The Vancouver School Board is not responsible for the loss, damage, or disappearance of personal digital devices that students decide to bring to school.

A regular review of the school's Code of Conduct guidelines for personal digital devices are essential to ensure their effectiveness and relevance in addressing current issues and meeting the evolving needs of students, teachers, and parents. Adjustments to the Code of Conduct may be necessary to ensure that school guidelines remain relevant and effective in promoting a conducive learning environment. Changes may be prompted by emerging incidents that highlight the need for enhanced measures to protect student well-being and privacy.

School Motto:

It is up to all members of our school community, students, staff, and parent volunteers – to ensure that our actions:

- Are responsible to ourselves, others and to the community
- Protect and promote our own learning and the learning of others
- Create safe conditions
- Demonstrate pride in our school

Parent Involvement

- How parents can support our Code of Conduct:
 - Talk to your child about the school code of conduct and this brochure.
 - Help your child talk about problems and issues.
 - Talk to your child's teacher if a problem arises.
 - Encourage your child to take responsibility for his or her belongings, work, and behaviour.
 - Help your child to resolve issues peacefully and with respect for others.
 - Support your child in his or her schoolwork and activities.