

**Champlain Heights & Champlain Annex
PAC Meeting Minutes – September 17, 2020 (via Zoom)**

Attendees: Nick Chui (Principal), Sharon Vieira (Vice-Principal), Fatima Elamiri, Sarah Rosen, Flavia Corbella, Tanya Swenor, Tais Bansal, Andrea Pandya, Sandra (Last Name?), Nancy MacInnes, Lori Aldercroft, Anna Gonzalez, Trevor Wrinch, Jill Moore, Susan Atkey, Melanie Worobec (Recorder).

Agenda Item	Discussion	Action Items										
1. Welcome & Introductions	<p>PAC Annual General Meeting (AGM) Meeting Agenda:</p> <ol style="list-style-type: none"> Election of PAC Executive for 2020/21 school year Define PAC meeting schedule <p>Note: PAC Executive elections for the next school year are normally held at the end of each school year, however last year, the final PAC meetings were not held due to the unplanned early closure of schools</p>	None										
2. PAC Executive Elections	<ul style="list-style-type: none"> Call for nominations for each of the PAC Executive positions were made Special resolution passed for the current representatives for Secretary, Treasurer and Chair to hold the same executive position for another year (current bylaw states “no person may hold the same executive position for more than two (2) consecutive years except by special resolution”) Agreement reached to have 2 reps to share responsibility for the positions of the Secretary; Annex Liaison and Chair It was noted that a co-treasurer will be required next year (2022-2023) to support transition of this position <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Position</th> <th>PAC Executive Rep</th> </tr> </thead> <tbody> <tr> <td>Secretary</td> <td>Co-Secretaries: <ul style="list-style-type: none"> Susan Atkay Melanie Worobec </td> </tr> <tr> <td>Treasurer</td> <td>Flavia Corbella</td> </tr> <tr> <td>Annex Liaison</td> <td>Co-Annex Liaison: <ul style="list-style-type: none"> Lori Aldercroft Tais Bansal </td> </tr> <tr> <td>Chair</td> <td>Co-Chairs: <ul style="list-style-type: none"> Fatima Elamiri Sarah Rosen </td> </tr> </tbody> </table>	Position	PAC Executive Rep	Secretary	Co-Secretaries: <ul style="list-style-type: none"> Susan Atkay Melanie Worobec 	Treasurer	Flavia Corbella	Annex Liaison	Co-Annex Liaison: <ul style="list-style-type: none"> Lori Aldercroft Tais Bansal 	Chair	Co-Chairs: <ul style="list-style-type: none"> Fatima Elamiri Sarah Rosen 	
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3. PAC Meeting Schedule for 2020-2021 school year	<ul style="list-style-type: none"> PAC meetings will be held the First Wednesday of every month @ 6:00pm. All meetings will be held via Zoom until further notice. <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Champlain Heights & Champlain Annex PAC Meeting Schedule - 2021-2022</th> </tr> </thead> <tbody> <tr><td>Wednesday, October 7, 2020 @ 6:00 pm</td></tr> <tr><td>Wednesday, November 4, 2020 @ 6:00 pm</td></tr> <tr><td>Wednesday, December 2, 2020 @ 6:00 pm</td></tr> <tr><td>Wednesday, January 6, 2021 @ 6:00 pm</td></tr> <tr><td>Wednesday, February 3, 2021 @ 6:00 pm</td></tr> <tr><td>Wednesday, March 3, 2021 @ 6:00 pm</td></tr> <tr><td>Wednesday, April 7, 2021 @ 6:00 pm</td></tr> <tr><td>Wednesday, May 5, 2021 @ 6:00 pm</td></tr> <tr><td>Wednesday, June 2, 2021 @ 6:00 pm</td></tr> </tbody> </table>	Champlain Heights & Champlain Annex PAC Meeting Schedule - 2021-2022	Wednesday, October 7, 2020 @ 6:00 pm	Wednesday, November 4, 2020 @ 6:00 pm	Wednesday, December 2, 2020 @ 6:00 pm	Wednesday, January 6, 2021 @ 6:00 pm	Wednesday, February 3, 2021 @ 6:00 pm	Wednesday, March 3, 2021 @ 6:00 pm	Wednesday, April 7, 2021 @ 6:00 pm	Wednesday, May 5, 2021 @ 6:00 pm	Wednesday, June 2, 2021 @ 6:00 pm	
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4. Other business	<ul style="list-style-type: none">• Confirmation re: dates for the Professional Day in September:<ul style="list-style-type: none">• Annex – Friday, September 25• Main School – Wednesday, September 30• ProD dates for remainder of the school year are aligned between the 2 schools and will be on Fridays	

Next meeting will be Wednesday, October 7, 2020 @ 6pm

These minutes are in draft form and will be adopted at the next PAC meeting if members are in agreement