**Attendees:** Nick Chui (Principal), Sharon Vieira (Vice-Principal), Fatima Elamiri, Sarah Rosen, Flavia Corbella, Tanya Swenor, Tais Bansal, Marta, Mohammed, Tara Chapple, Lori Aldercroft, Jill Moore, Susan Atkey, Melanie Worobec (Recorder).

| Agenda Item | Discussion | Action Items |
| --- | --- | --- |
| 1. Welcome & Introductions | Approval of PAC Meeting Minutes from September 17, 2020  |  |
| 2. Financial Report | Review of Financial Report for Main school and AnnexMain School FinancialsCurrently: $13,041.55 – General Fund (as of Oct 6, 2020) $2,424.40 – Grade 7 Graduation Fund (as of Oct 6, 2020)Annex FinancialsCurrently: $10,250.11 (as of Oct 6, 2020)Gaming Account - Champlain Annex and Main SchoolCurrently: $7,640.14\* (Main).  The Annex has spent their Gaming grant, $1,920.00 in full.Still awaiting the Gaming Grant to be deposited for the 2020-21 year based on 2019-20 enrolment.  |  |
| 3. Fundraising Opportunities | * Discussion about District decisions re: what types of fundraising initiatives are allowed
* Nik reported that District has asked that no on-site food delivery (such as hot lunch) will be allowed at this time
* Nik to follow up to confirm if Purdy’s fundraising is permitted
* Sarah to investigate online partner program (allows PAC to receive money when used when ordering online)
* Suggestion for Poinsettias as a potential fundraiser
* Bottle fundraiser has been started and information included in school’s October bulletin:

**Ongoing Refundable Container Fundraiser!** Please follow the steps below: R.E.A.C.H. FOR THE HEIGHT1. Put your refundable containers in clear plastic bags, no sorting needed! 2. Go to a Return-It Express depot, use the Champlain Heights phone number (**604-713-4760**) to log in at the kiosk, then print one sticker per bag. 3. Put the stickers on your bags and leave them in the bag drop area. 4. Champlain PAC will receive the refund! One of the closest Return-It centres is Metrotown Return-It Centre at 4760 Imperial Street, Burnaby.  | Nik to ask District re: feasibility of Purdy’s fundraiser Sara to look into online ordering fundraising opportunityNik to keep PAC informed as decisions are made about fund raising opportunities  |
| 4. Budget Planning | * Nik has asked Main school teachers to provide list of PAC funding priorities to help the school (versus focus in previous years to provide per teacher allocation)
* Sharon will submit Annex PAC funding priorities
* PAC Executive to draft Budget for 2020-2021 for presentation at next meeting
 | Nik to provide PAC Main school funding requests/ priorities Sharon to provide PAC Annex funding requests/ priorities PAC Executive to draft Budget for 2020-2021 for presentation at next meeting |
| Main School Report | * Thank you to PAC and Parents for support as we start up this unusual school year
* Staff are getting good use out of the 2 portable white boards that were purchased by PAC
* Virtual assemblies have been working well
* Students are being provided with many reminders about safety and COVID protocols
* Review of new teachers and staff to the school
 |  |
| Annex School Report | * It has been a busy September but all staff are delighted to see the children back at school
* A new resource teacher has joined the staff
* Annex has 4 divisions this year
 |  |
| New Business | * Nik confirmed that Scholastic Book Fair credits for the Main school do not expire this year. Nik will work with staff to spend the credits
* Friday is world Dyslexia Awareness Day (red shirts are worn in recognition)
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Next meeting will be Wednesday, November 4, 2020 @ 6pm

*These minutes are in draft form and will be adopted at the next PAC meeting if members are in agreement*