

Reviewed: Oct.5, 2022

- C **C**aring
- O **A** cceptance
- O **R** espect
- K **E** xcellence
- S** elf-control

We ask that you sit and review our Code of Conduct with your child(ren) and facilitate a discussion about the various aspects of expected student behavior at school.

The purpose of Cook's Code of Conduct is to provide a safe, respectful learning environment and school community that will enable students to become responsible global citizens who recognize the uniqueness of self and others. **This Code of Conduct applies at school, during school organized or sponsored activities, on school buses, and even if outside of school or school hours, (including on-line behaviour), that negatively impacts the safe, caring or orderly environment of the school, and or student learning.**

Students shall not discriminate against others on the basis of race, religion, colour, ancestry, place of origin, religion, marital status, family status, age, sex or sexual orientation, gender identity/expression, physical or mental disability, or for any other reason set out in the BC Human Rights Code, nor shall a student publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the basis of any such grounds.

Racism and discrimination will not be tolerated in our school

Students at Captain Cook Elementary School must behave according to a Code of Conduct which recognizes the rights of:

- all students right to learn
- school staff members to perform their duties
- staff and students work and learn in a safe environment
- staff, students, and parents to be treated respectfully.

ACCEPTABLE CONDUCT

Acceptable conduct is encapsulated in the acronym **CARES**

“**C**” stands for caring about self, others, the school community and our communal properties.

“**A**” stands for acceptance of others, including tolerating differences and practicing inclusive behaviors such as friendliness.

“**R**” stands for respect for other cultures and individuals by being courteous and seeking understanding of others’ ideas and feelings.

“**E**” stands for excellence in trying to do our best towards attaining excellent results in academic work, artistic pursuits and athletics.

“**S**” stands for self-control, which means we take responsibility for our actions and learn about ways to avoid aggression.

UNACCEPTABLE CONDUCT

Serious Misbehaviour

The following misbehaviours are considered serious and will result in parents being contacted and appropriate consequences (including suspension) being assigned. The behaviours cited are only an example and not an inclusive list.

- Physically assaulting others.
- Tampering with or falsely activating a fire alarm, being in possession of matches or lighters, or lighting or being an accessory to lighting fires at school.
- Disruption of the learning environment.
- Bullying, using threats, extortion, intimidation, or harassment. This includes these activities being conducted using the internet.
- Using racist, homophobic or transphobic language

- Bringing to school, being in possession of, or being under the influence of substances banned at school. (e.g. alcohol, cigarettes, drugs etc.)
- Interfering with or willfully damaging school property or the property of others.
- Being in possession of/ bringing to school inherently dangerous or noxious articles. This includes, but is not limited to, knives, stink bombs, lighters and matches, replica weapons, and martial arts weapons.
- Being in possession of/bringing to school articles or materials which are inappropriate or offensive. *e.g. materials (including clothing) which depicts violence or sex or racism.*
- Leaving the school grounds without permission.
- Behaving in a way which is unsafe to themselves or others.
- Throwing rocks or sticks. (Snowballs are not permitted at school.)

Less serious behaviours

Less serious behaviours are generally dealt with by assigning lesser consequences. It is an expectation that students will:

- Be respectful to parents or staff members.
- Not bring to school large sums of money; (It is recommended that students not bring expensive electronic items or card collections to school.)
- Not use skateboards, rollerblades, or scooters on the school grounds or ride bikes on the school grounds. (Safety)
- use appropriate language at all times
- Keep out of areas of the building or grounds which are off limits to students.
- Conduct themselves appropriately on the way to and on the way home from school

RISING EXPECTATIONS AND CONSEQUENCES

Disciplinary action, wherever is restorative rather than merely punitive. The school will treat seriously any behaviour that discriminates based on race, colour, ancestry, place of origin, religion, marital status, physical or mental disability, sex or sexual orientation. All reports are handled promptly, focusing on rights of all students using a restorative justice approach, asking aggressors to make amends to victims. We also employ incrementally increasing consequences for recurring violations, up to and including suspension from school.

Repetitive or severe unacceptable behaviour may result in increased severity of subsequent disciplinary action. The age and maturity of students are considered when determining appropriate consequences. Special consideration may apply to students with special/diverse needs if these students are unable to comply with the code of Conduct due to having a disability/challenge of an intellectual, physical, sensory, emotional, or behavioural nature.

Notification: If a student is referred more than once in a short space of time, parents will be contacted. Parents will always be contacted in cases where the misbehaviour is deemed serious. In serious cases, it may be necessary to notify others such as school district officials, police, MCFD or other agencies.

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of Code of Conduct.

Other possible consequences are:

Detention after School

Occasionally intermediate students (Gr. 4 to 7) may be required to serve a 30 minute detention after school. Students are allowed to phone home to inform their parents if they will be serving a detention.

Parents Contacted

In the case of more serious incidents or persistent misbehaviours, parents will be made aware of by phone call or a note home.

Loss of Privileges

Students may have privileges removed as a consequence for poor behaviour. For example, play time outside may be denied or if a student does not demonstrate the ability to make safe choices, he or she may be excluded from a field trip.

Suspension from School

District Policy and the School Act authorizes principals or vice principals to suspend students from attendance at school, up to five days, for those who demonstrate serious misbehaviour. Such behaviours may include fighting, disrupting the class, posing a threat to others, being disrespectful to a staff member or a parent, refusing to work, or repeated infractions of rules.

In accordance with the School Act, Sec. 85 (2) (ii) and (d), the Board authorizes the Principal or designate of any school in the district to suspend from attendance at school for up to five days.

Suspensions may be for the following reasons:

1. Because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board.
2. Because of the behaviour of the student breaches the District Code of Conduct or policy and/or harmful effect on others or the learning environment of the school.
3. Because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per the District Student Code of Conduct, [AP 350](#). As per AP 350 7.7 an educational program must be provided.

Electronic Devices at School (Cell phones, cameras, iPods etc.)

We recognize that for some families a phone is important for communication between students and parents or caregivers before and after school. However, we are finding that cell phones can be a source of classroom disruption and a safety concern on the playground. We would like to ensure that students can carry cell phones to school and, at the same time, assure that disruptions and safety concerns are dealt with. We ask that parents support our efforts by following these guidelines:

- Do not allow your child to carry a cell phone to school unless it is necessary for before and after school student/parent communication.
- Cell phones at school must be **turned off** and kept in zipped backpacks between 8:45 a.m. and 3:00 p.m. **Students may not use cell phones in classrooms, hallways or on the playground during the school day.** The school office phone is available during the school day if it is necessary for parents to call in or students to call out.

- Cell **phones** are often equipped with cameras. Students may not take pictures at school. In order to satisfy legal requirements around the protection of privacy, photography at school is allowed only for school purposes and with the permission of a staff member. Unless requested by a classroom teacher for a specific project, students are not allowed to bring cameras to school
- As an elementary school we try our best to control your child's exposure to appropriate media while at school. iPods are very personal devices and often contain uncensored content; therefore, we expect iPods, like cell phones, to be turned off and kept in backpacks between **9:00-3:00**.

The school takes no responsibility for loss or damage to cell phones. Parents send cell phones to school at their own risk.