

# Minutes

## Sir Charles Kingsford-Smith PAC Meeting Agenda

Nov 3, 2022

6:30 PM at the school

PAC contact: [kingsfordsmithpac@gmail.com](mailto:kingsfordsmithpac@gmail.com)

### PAC Exec and Non-Elected Executive:

Chair: Nicholas Kumar

Treasurer: Mandy Barta

Secretary: Brenda Lui Hu

Home Reading: Suzy Gallivan, Mandy Barta

Childminding: Carla Beston

Grade 7s: Lisa Ng, Sally Henceforth

Time	Item	Owner
6:33-6:35	<u>Welcome</u> Meeting called to order @ 6:33pm – 13 attendees including PAC execs. Indigenous Acknowledgement PAC exec, non-exec, and new parent introductions Last meeting minutes (questions/corrections/acceptance) <ul style="list-style-type: none"><li>No corrections or questions – accepted as presented</li></ul>	Nicholas Kumar
6:35-7:00	<u>Principal's report</u>  <b>Kindergarten Registration</b> Opened for in catchment on November 1. Please let anyone you know who has a child turning 5 in 2023 that they should be registering for school through the VSB website.  <b>Food Safe</b> We now have a teacher, Mx. Ivings who also has Foodsafe and can help us with school/classroom events.  <b>Hip Hop</b> Went very well and the kids enjoyed it! Great to see the parents out for the final performance  <b>Student and Family Affordability Fund \$25,000</b> Food and Nutritional Funds Funds spent within this category are to support improved student access to nutritional food and meals before, during or after the school day. There is to be no administration or overhead spending (e.g., equipment, non-food supplies) in this category. <ul style="list-style-type: none"><li>Spending is to be in addition to any planned or budgeted spending on food and meal programs.</li></ul> Spending on food and nutrition has been divided into two categories:	Teena Smith

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	<ol style="list-style-type: none"> <li>1. Targeted spending to support students and families identified as needing assistance.</li> <li>2. Universal spending to increase access to nutritional food. Family Assistance / Offsetting Costs to Students and Families Funds spent in this category are to directly offset costs for parents, guardians, and students.</li> </ol> <ul style="list-style-type: none"> <li>• Spending should be in addition to any planned or budgeted spending for hardship or family supports.</li> <li>• No funding should be used for staffing, administration or overhead costs.</li> </ul> <p>Spending for family assistance has been divided into two categories:</p> <ol style="list-style-type: none"> <li>1. Spending to support students and families identified as needing assistance.</li> <li>2. Universal spending to offset costs to families and support families. PAC completed exercise to provide input. I will also be meeting with staff and then submitting a spending plan to the Board for November 15th</li> </ol> <p>*Funds MUST be spent by June 30, 2023. This in one time Ministry of Education funding.</p>	
7:00-7:05	<p><u>Treasurer's report</u>            Overview of current funds (Gaming, PAC, Grade 7)</p> <ul style="list-style-type: none"> <li>- Information not available for meeting – will update minutes / amend for next meeting.</li> </ul>	Nicholas Kumar
7:05-7:10	<p>Grade 7 update</p> <ul style="list-style-type: none"> <li>- Last Movie night raised \$65.00</li> <li>- Purdy's fundraiser information placed in teacher boxes to be distributed – Pick up time to be set</li> <li>- Some consideration / further looking into for Kernels Popcorn fundraiser</li> <li>- Total of 33 Gr 7 students looking for budgeting for year-end activities – to gather information from Ms. Sheppard.</li> </ul>	Lisa Ng Sally Henceforth
7:10-7:15	<p>Movie night report</p> <ul style="list-style-type: none"> <li>- Great turn out, children enjoyed</li> <li>- Gr7 raised \$65 for fundraising their grad activities.</li> <li>- Next Movie night Dec 1<sup>st</sup> at 6:30pm</li> <li>- Doors open at 5:30pm for PAC Meeting first</li> <li>- Parents suggested more advertising of movie night – maybe a direct reminder a few days before</li> </ul>	Nicholas Kumar
7:15-7:20	<p>Hot lunch            Need information about extra lunches, still do not have answer</p> <ul style="list-style-type: none"> <li>- Children will need to bring own utensils. (need a back up plan for forgotten utensils)</li> </ul>	Nicholas Kumar
7:20-7:45	<p>Looking at fundraising options</p>	Nicholas Kumar

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	<ul style="list-style-type: none"><li>- Family portrait – vendor must be vetted via VSB first for security, safety and privacy reasons. Timing is a concern, when and which even to attach to.</li><li>- Bake sales? need more information from VSB rules</li><li>- Suggestion for Winter fair in the future. Vendors can rent a table in gym to sell, and PAC could sell donated items too.</li><li>- We need volunteers for the carnival. Without volunteers and multiple leads to plan the carnival, it cannot be done. If any one is interested, please contact KSM PAC or join us at our next PAC meeting</li></ul>	Brenda Lui Hu
7:45-8:00	Looking for a parent volunteer to help organize childminding <ul style="list-style-type: none"><li>- We are ok for this school year. But will need someone for next year for knowledge transfer</li></ul>	Carla Beston
8:04	Meeting Adjourned @ 8:04p Next PAC meeting Thursday, Dec 1, 2022 @5:30pm	Nicholas