

## **SPECIAL BOARD/COMMITTEE-OF-THE-WHOLE MEETING**

Wednesday, April 30, 2014 at 7:02 pm

The Board of School Trustees of School District No. 39 (Vancouver) met in the Boardroom (Room 114) of the VSB Education Centre, 1580 West Broadway, Vancouver, B.C. on Wednesday, April 30, 2014, at 7:02 pm.

TRUSTEES P. Bacchus, Chair, F. Ballantyne, K. Denike, K. Clement, M. Lombardi, C. Payne  
PRESENT: A. Wong, S. Woo, R. Wynen, N. Milum

ALSO S. Cardwell, Superintendent of Schools  
PRESENT: R. Krowchuk, Secretary Treasurer  
M. Ciarniello, Associate Superintendent  
S. Robinson, Associate Superintendent  
J. Stewart, Associate Superintendent-Human Resources  
L. Landry, Director of Finance  
B. Kuhn, Director of Learning & Information Technology  
C. Caparas, Administrative Coordinator (Recorder)

The Chairperson called the meeting to order and acknowledged that the meeting of the Board is being held in the traditional territory of the Coast Salish people.

### **I. CONFIRMATION OF MINUTES**

#### **a. Meeting of April 28, 2014**

Moved by K. Clement, seconded by M. Lombardi, that the minutes of the April 28, 2014 meeting be adopted.

CARRIED

### **II. PLENARY COMMITTEE III/V: EDUCATION & STUDENT SERVICES / FINANCE & LEGAL**

#### **A. Reports**

##### **1. Meetings of April 22, 2014**

The Chairperson of the Committee, C. Payne, presented the report of the April 22, 2014, a copy of which is filed with these minutes. The Board considered the following item in the report:

- o 2014/2015 Revised Preliminary Budget Proposals

Moved by C. Payne, seconded by K. Clement, that the report of the April 22, 2014 meeting be received.

CARRIED

**B. Matters Arising from the Report**

**1. Restoration Budget**

The Vice-Chairperson presented a report dated April 25, 2014 entitled *Restoration Budget*. The purpose of the restoration budget is to identify the additional funding that would be required by the VBE in order to restore the same level of services that was in place over a decade ago.

Moved by C. Payne, seconded by M. Lombardi, that the restoration budget be adopted.

Discussion ensued for and against the motion.

A vote was taken on the motion and it was declared

CARRIED

For: P. Bacchus, K. Clement, M. Lombardi, C. Payne, A. Wong, R. Wynen

Against: F. Ballantyne, K. Denike, S. Woo

Trustee Woo made the following statement:

“As noted last year April 30, 2012 meeting of the Board, I indicated I am an employee of Vancouver Coastal Health working in mental health. I am especially cognizant of the interest my employer has on the matter before the Board, School Age Children and Youth – Substance Use Prevention Initiative (SACY).

I checked with a BCSTA lawyer to have her determine if I, by association, might have a conflict of interest with regard to the matter. She has provided a verbal opinion that my association with the matter is too remote to constitute a conflict of interest. Consequently, I will fully participate in the budget debate and decision.”

Trustee Wong made the following statement:

“Due to a perceived conflict of interest, as my wife is a Teacher-On-Call, I will not be participating in the discussion, deliberation, or vote on Item D21, Additional School Calendar Days, of the 2014/2015 Preliminary Budget Proposals.”

**III. 2014 / 2015 ANNUAL BUDGET**

**1. Motion to Dissolve the Board Meeting into Committee of the Whole**

Moved by M. Lombardi, seconded by F. Ballantyne, that the Board dissolve itself into Committee of the Whole.

CARRIED

Trustee Wong left the meeting.

### **III. 2014/2015 ANNUAL BUDGET (continued)**

#### **2. Discussion regarding the Revised 2014/2015 budget proposals**

A Trustee presented a recommendation to remove Item D21 (Additional School Calendar Days) from the Revised 2014/2015 Budget Proposals.

A Trustee presented a recommendation to defer the Board's decision on Item D21 until June 2014.

Discussion ensued on the rationale for and against the recommendations.

The Committee of the Whole supported the recommendation to eliminate Item D21 from the Revised 2014/2015 Budget Proposals.

Trustee Wong returned to the meeting.

Trustees presented additional recommendations with regard to the Revised 2014/2015 Budget Proposals.

Discussion ensued for and against the recommendations.

The following recommendations in regards to the Revised 2014/2015 Budget Proposals were supported by the Committee of the Whole:

- Item B1 (Maintenance Service Reductions) – that the proposed reduction be reduced from 5.00 FTE to 4.00 FTE;
- Item D2 (Band & Strings) – that the proposed reduction of 8.85 FTE be removed;
- Item D4 (Gifted Education Consultant) – that the proposed reduction be removed;
- Item D5 (SACY) – that the proposed reduction be reduced from 2.00 FTE to 1.00 FTE;
- Item D7 (Area Counsellors) – that the proposed reduction be removed from the budget proposals;
- Item D8 (Educational Psychologists) – that the proposed reduction be removed;
- Item D9 (Speech Language Pathologists) – that the proposed reduction be removed;
- Item D10 (Multicultural Liaison Workers) – that the proposed reduction be reduced from 2.00 FTE to 1.00 FTE;
- Item D18 (Peer to Peer) – that the proposed reduction be removed;
- Item D20 (Athletic Coordinator) – that the proposed reduction be removed; and
- Item C2 (Local Capital Reserve) – that the proposed transfer from the Local Capital Reserve to the operating fund be increased from \$1 million to \$2.5 million.

The following recommendations in regards to the Revised 2014/2015 Budget Proposals were not supported by the Committee of the Whole:

- Item D3 (District Staffing Entitlements-DLS) – that the proposed reduction be removed;
- Item D18 (Peer to Peer) – that the proposed reduction be reduced from 4.00 FTE to 2.00 FTE;
- Item D5 (SACY) – that the proposed reduction be removed; and
- Item D10 (Multicultural Liaison Workers) – that the proposed reduction be removed.

**III. 2014/2015 ANNUAL BUDGET**

**4. Motion to Rise and Report from Committee of the Whole**

Moved by K. Clement, seconded by R. Wynen, that the Committee of the Whole rise and report.

CARRIED

The Board recessed at 9:02 pm.

The Board reconvened at 9:34 pm.

**5. Motion to Reconvene the Board Meeting**

Moved by K. Clement, seconded by A. Wong, that the Board meeting be reconvened.

CARRIED

**6. Motion to Approve the 2014/2015 Revised Budget Proposals**

Trustee Wong left the meeting.

Moved by R. Wynen seconded by C. Payne, that the Board amend the Revised Budget Proposals for the 2014/2015 operating budget by deleting the “Additional School Calendar Days” proposal (D21).

CARRIED

Trustee Wong returned to the meeting.

Main Motion

Moved by R. Wynen, seconded by M. Lombardi, that the Board approve the Amended Revised Budget Proposals for the 2014/2015 operating budget (Attachment A) as presented at the Board meeting on April 30, 2014.

Secondary Motion

Moved by K. Denike, seconded by S. Woo, that the Amended Revised Budget Proposals for the 2014/2015 operating budget (Attachment A) be further amended as follows:

- Item D18 (Peer to Peer) – that the proposed reduction be reduced from 4.00 FTE to 2.00 FTE;
- Item D5 (SACY) – that the proposed reduction be removed; and
- Item D10 (Multicultural Liaison Workers) – that the proposed reduction be removed.

Discussion ensued for and against the secondary motion.

A vote was taken on the secondary motion.

DEFEATED

For: F. Ballantyne, K. Denike, S. Woo

Against: P. Bacchus, K. Clement, M. Lombardi, C. Payne, A. Wong, R. Wynen

**III. 2014/2015 ANNUAL BUDGET**

**6. Motion to Approve the 2014/2015 Revised Budget Proposals (continued)**

A vote was taken on the main motion and it was declared

CARRIED

For: P. Bacchus, K. Clement, M. Lombardi, C. Payne, A. Wong, R. Wynn

Against: F. Ballantyne, K. Denike, S. Woo

**IV. ADJOURNMENT**

Moved by A. Wong, seconded by K. Denike, that the meeting be adjourned.

CARRIED

Meeting adjourned at 10:15 pm.

---

Patti Bacchus, Chairperson

---

Rick Krowchuk, Secretary Treasurer

## Attachment A

2014/2015 Revised Preliminary Budget Proposals		
Budget Items	Amended (April 30th)	
	FTE	\$ millions
<b>Base Budget Shortfall</b>		<b>\$ (11.65)</b>
<b>A Administrative/Policy &amp; Other</b>		
1 Wellness and Attendance Support	(2.00)	1.10
2 District Admin	4.40	0.51
3 Revisions to the Mileage Reimbursement Policy		0.50
4 Capital Project Office	3.00	0.29
5 Secondary School Cafeterias	1.21	0.06
6 Overtime		0.05
7 Copier Sale & Leaseback		1.08
8 Eliminate Inflation on Goods & Services		0.45
9 Furniture & Equipment		0.38
10 Progression to Print Management		0.33
11 Consolidated Purchasing		0.10
12 BCSTA Membership		0.08
13 DPAC Funding		0.04
14 Travel		0.05
<b>B Facilities</b>		
1 Maintenance Service Reductions	4.00	0.40
2 Britannia Centre Cost Sharing Agreement	3.00	0.15
3 Closure of Classroom Space	0.83	0.04
<b>C Revenue generating</b>		
1 Provincial Holdback Funds		1.50
2 Local Capital Reserve		2.50
3 Remaining 12/13 Unrestricted Surplus		0.70
4 Institute District Pay Parking		0.23
5 Increase Rental Rates		0.10
6 External Printing		0.05
7 Ed Centre Parkade Rates		0.05
<b>D Educational</b>		
1 Continuing Education	9.21	0.51
2 Band & Strings	-	-
3 District Staffing Entitlements	3.00	0.20
4 Gifted Education Consultant	0.20	0.02
5 SACY	1.00	0.06
6 International Education	(5.72)	0.59
7 Area Counsellors	-	-
8 Educational Psychologists	-	-
9 Speech Language Pathologists	-	-
10 Multicultural Liaison Workers	1.00	0.07
11 Library Services & Supplies		0.05
12 French Immersion Resource Teacher	0.40	0.04
13 Media Technician	0.60	0.04
14 Literacy Mentor and Consultant	1.40	0.13
15 Alternative Programs	2.89	0.22
16 Anti-Racism	0.20	0.02
17 ELL Consultant	1.00	0.09
18 Peer to Peer	-	-
19 Pro-D Contact	1.00	0.05
20 Athletic Coordinator	-	-
<b>Total Proposed Reductions</b>	<b>30.62</b>	<b>12.83</b>
<b>E Potential budget additions</b>		
1 IT Infrastructure	(1.00)	(0.22)
2 Hardware Equity Plan		(0.72)
3 Tech Deployment	(1.00)	(0.07)
4 Unified Communications	(1.00)	(0.08)
5 Payroll Coordinator	(1.00)	(0.09)
<b>Total Proposed Additional Expenditures</b>	<b>(4.00)</b>	<b>(1.18)</b>
<b>Total Approved Budget Proposals</b>	<b>26.62</b>	<b>11.65</b>
<b>Total Preliminary Budget</b>		<b>-</b>

**Operating Budget Three Year Projection**  
(\$ millions)

	2014/2015	2015/2016	2016/2017
<b>Costs Not Funded by the Province</b>	\$ (2.86)	\$ (3.51)	\$ (2.58)
<b>Enrolment Change</b>	\$ (3.54)	\$ (3.01)	\$ (0.63)
<b>Other Factors</b>	\$ (5.25)	\$ (13.56)	TBD
<b>Reversal of 2014/2015 One-Time Proposals</b>			
Copier Sale & Leaseback		\$ (1.48)	
Eliminate Inflation on Goods & Services		(0.45)	
Furniture & Equipment		(0.38)	
DPAC Funding		(0.04)	
Travel		(0.05)	
Maintenance Service Reductions		(0.40)	
Provincial Holdback Funds		(1.50)	
Local Capital Reserve		(2.50)	
Remaining 12/13 Unrestricted Surplus		(0.70)	
Library Services & Supplies		(0.05)	
<b>Total Reversal of 2014/2015 One-Time Proposals</b>		\$ (7.55)	
<b>Total Projected Surplus / (Shortfall)</b>	\$ (11.65)	\$ (27.63)	TBD
<b>Total Proposed Reductions</b>	\$ 11.65		
<b>Revised Shortfall</b>	\$ -	\$ (27.63)	-

**Local Capital Reserve**

	2014/2015	2015/2016
<b>Projected Opening Balance</b>	\$ 2.63	\$ 0.53
<b>Revenue</b>		
Rental Revenue	1.13	1.13
Interest Income	0.03	0.03
<b>Expenses</b>		
Property Management & Utility Costs	(0.16)	(0.16)
SIS Implementation	(0.60)	(0.73)
<b>Proposed Withdrawal for 2014/2015</b>	(2.50)	
<b>Projected Ending Balance (ESTIMATED)</b>	\$ 0.53	\$ 0.81